



ST ANTHONY'S PSA  
 St Anthony's Catholic Primary  
 School  
 Primate Road  
 Titchfield Common  
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 Hampshire  
 PO14 4RP



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Reg Charity #: 1182582

## Risk Assessment Policy St Anthonys PSA

Date	Version	Author	Ratified	Next Review
April 2025	1.0	Joanne Walsh	Clare Hulme	April 2026
Date	Version	Author	Comments	Next Review

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## Risk assessment Policy

### 1 Introduction

This policy sets out the principles for risk management within St Anthony's PSA.

It is relevant to all within the association and is endorsed by the committee of St Anthony's PSA

It will be reviewed annually to ensure that it remains appropriate to the Organisation and its volunteers needs annually.

### 2 Purpose

The purpose of Risk Management is to identify risks as early as possible, develop a strategy to mitigate those risks and implement a risk management process as part of our PSA event planning process.

### 3 Procedure for all PSA events:

- A Risk Assessment is to be carried out by a committee member to:
  - Identify potential hazards
  - Identify who may be harmed by such hazards
  - Determine whether existing precautions are adequate or whether further action needs to be taken
  - Record your findings on the PSA Risk Assessment template
  - Review your assessment and update when necessary
- Take advice from the school/venue where appropriate – look at previous risk assessments and adhere to recommendations
- Take advice from the HSE where appropriate – [www.hse.gov.uk](http://www.hse.gov.uk)
- A copy of the Risk Assessment to be kept in a designated folder for use by the PSA Committee – this can be used for reference if the same event is being run in the future
- A copy of the Risk Assessment given to the school if requested
- All committee members should be made aware of each risk assessment.



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This policy will be reviewed by the St Anthony's PSA elected committee annually.

#### **4 Useful Links**

<https://www.parentkind.org.uk/Info-sheets/Producing-A-Risk-Assessment>

[https://www.parentkind.org.uk/file\\_download\\_resources.aspx?ID=4400](https://www.parentkind.org.uk/file_download_resources.aspx?ID=4400)