



ST ANTHONY'S PSA
St Anthony's Catholic Primary School
Primate Road
Titchfield Common
Fareham
Hampshire
PO14 4RP



St Anthony's PSA
supporting our school and
children

stanthonyspsa2025@gmail.com

Reg Charity #: 1182582

PSA AGM Meeting Wednesday 26th February 2025

Present: Jo Walsh (Chairman), Clare Hulme (Secretary), Kathryn Adams (School Link), Nicole Allward (Committee member), Gemma Pullen (Treasurer) David Wyllie (Committee member)

Warren Hulme, Becky Coote, Keira Couzens, Luke Chester, Kate Sheridan, John Carey, Tim Kairis, Sarah Kendall, Audrey Adamson,

Apologies: none

1)	Welcome and Prayer	Welcome and thanks to all attending the meeting. KA led the opening prayer. Members of the PSA Committee were all introduced by the Chair JW.	
2)	Previous Minutes	The minutes of the previous AGM were raised by JW, and it was agreed that these were an accurate record of the meeting and therefore signed off by the chair.	JW
3)	Executive Report	Jo briefly went over her Executive Report, explained what we do as the PSA, and how we raise money and how funds are spent, with main fundraising for school. Copy of the report was distributed to all parents by email in advance of the meeting. Some highlights discussed by Jo were: 2 new events this year being Elfridges and the barn dance. The fireworks raised a brilliant £11,000 this year despite the increased costs due to insurance etc.	JW



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		<p>KA wished to say thank you on behalf of all of the staff for Elfridges, as the feedback from staff and children was amazing and everyone enjoyed it.</p> <p>A copy of the report is available by request through the PSA email if required.</p> <p>JW went on to explain that the PSA is the fundraising arm of the school to feed back and benefit all children of the school. Jo lists out the donations that the PSA has made to the school over the last year.</p> <p>The PSA has pledged £12,000 to barn, along with our other annual financial commitments. We can't do the whole amount for the barn at the moment so this will be a big fundraising year</p> <p>GP explains the need to have funds in bank for organising/funding events that we host every year. With the biggest commitment being for the fireworks display.</p> <p>Audrey A raised that some parents are reluctant to donate when the children are not using the existing facilities. KA said the school leadership are pushing for the teachers to use the facilities as part of the education tools. The children do have access to these facilities at lunchtimes on a rotational basis etc.and they are used for lessons, but this is not the best time of year to be outside.</p>	<p>JW CH</p>
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		<p>Audrey A also raised that some areas needed maintenance and asked if these had been done and who was funding this. KA confirmed that these repairs have been undertaken and were funded by the school.</p> <p>KA confirmed that Mrs Leask will be lighting the fire etc. more often for the children to enjoy.</p> <p>Audrey A then raised the question whether the classroom in forest school was actually being used. KA confirmed it is being used, but for more group activities rather than whole classes as getting 30 older children in there is snug. KA explains the wild passport which each class participates in.</p> <p>KA will take these concerns back to SLT, in particular the farm school and forest school usage and the need for them to be used. Parents need to be shown that these facilities are being used as they are reluctant to fund a further facility which may not be use</p>	KA
4)	Treasurers Report	<p>GP presents her Treasurers Report.</p> <p>Copy of the report was distributed to all parents by email in advance of the meeting.</p> <p>Copy of the report is available by request through PSA email if required.</p>	



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		<p>The balance on the bank account at the last reconciliation is £32,802.70 which is a very healthy balance. However we have committed £13,000 of this to the farm barn project.</p> <p>Over the last year the PSA has funded the following:</p> <ul style="list-style-type: none">* Hardship fund* Books* Planning costs for Farm School Barn* Bikes & trikes for Reception/Pre-school* Supported the whole school visit to the Pantomime* Christmas chocolates for the children* Pizzas for Year 6* Year 5 tree climbing <p>Looking forward to the next year, the PSA is looking to help with similar activities as those supported in previous years, along with supporting the new barn for farm school, as has been requested by the school.</p> <p>GP explained the major costs of the year.</p> <p>GP explained that the Mothers and Father's Day sales and Elfridges are more about the children and not making profit. The school discos do well and make about £1000 a year.</p>	
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		<p>The PSA are set up very well financially for this year and supporting the barn project and all of the other activities as well.</p> <p>GP explained that certain funds have to be ring fenced for the next years firework display and the regular annual support that we continue to provide to the school.</p> <p>Kate S requested a covered bike shed for the back gate – Joe S can build a timber one for a good price.</p> <p>Kate S also raised that the lines etc. on the playground need to be repainted, and could this not be done by some parents. CH raised that this is a very specialist skill and not for parents without the knowledge of it to do. KS stated would be good to have it done before the new school year.</p> <p>KA – stated that the staff have agreed to fund the barn as a priority and to hold the small costs this year to fund them by the school budget.</p> <p>GP – suggested could the parents provide support for these costs. Via an Amazon Wishlist for these items. It was felt that this was a good idea. KA will talk to Mr Bint as he is in charge of the amazon Wishlist.</p> <p>JW – explained we give about £8000 a year to the school whereas most schools normally only receive about £2000 from</p>	<p>KA JW CH</p> <p>CH</p> <p>KA</p>
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		their PSA. We are very lucky to be able to donate this amount.	
5)	School Report	<p>KA summarised the school report. Copy of this report is available if requested via the PSA email.</p> <p>KA thanked everyone for their help and time they have given up.</p> <p>KA confirmed that the PSA spent more money last year on books to update and refresh the books. What we donate is great but what these companies charge is huge, so support is vital.</p> <p>NA – raised if the cost of books has increased do we need to increase the funding for books moving forward. KA confirmed that because of the increased donation last year for books, they are now in a very good position and additional funding to that already committed is not necessary.</p> <p>Hardship fund is very much needed and are supported annually.</p> <p>Farm school is an ongoing point, the barn will be useful it is hard to go out there as it is so muddy, and the barn will encourage other classes to go out there as will be covered and will be a more spacious area for classes to be in as a whole group.</p>	KA



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		<p>Luke C raised question about who decided to build the barn and that the PSA would fund it. He also asked why the school are not putting funding to this. CH explained that the barn was something that the school decided would be a benefit to the children, and they approached the PSA to fund it. We believe at the present time there is no space in the school budget to fund this.</p> <p>KA raised that the panto is important for the children and it is a special life experience and the cost of this has increased this year.</p> <p>Becky C raised that for the fireworks we need to hold the price of the tickets for the fireworks this year, as we have really hit our limit on these and this will affect the profit for the event if costs increase again this year. It is a fine balancing act.</p> <p>KA thanked the PSA for the Chocolates at Christmas from Santa and they are all excited and even year 6 get excited.</p> <p>The Yr 5 tree climbing is amazing and could be a one-off experience, and to be able to do it in forest school onsite, is such a special experience.</p> <p>Yr6 Pizza celebration is great for all and well deserved by the class.</p>	<p>JW CH</p>
6)	Roles and Fundraising	Talked as a group about:	All



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		<ul style="list-style-type: none"> - Parent volunteers – - Possible fund raising ideas <p>Audrey A said back in the day there used to be a summer fair and Christmas fair, but it is quite hard to staff it. St Margaret Marys like doing things here and they may help us. This was discussed but these need a lot of volunteers to run them, and we would need staff involved which is another demand on staffs personal time.</p> <p>Luke C raised why the barn dance isn't open to the public like the fireworks. It was felt by all that it works better as an internal event, we could invite the church parishioners, and stress it is for family and friends etc.</p> <p>KA suggested some additional fundraising events could be:</p> <p>Break the rules day Movie nights Quiz nights Cheese and wine</p> <p>JW explained that if we open out of hours, we have to pay staff and cleaners and we have to strike a balance. We must look at the events that will raise the money.</p> <p>Luke C raised what about an auction of promises, services etc. Could do for the barn dance. Self-employed parents could donate there time. It was agreed this was a good</p>	<p>CH</p> <p>All</p> <p>CH</p>
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	<p>idea and can be considered for the barn dance.</p> <p>Other events for the year discussed.</p> <p>Some parents raised concerns about the timings for the disco and the increased cost for KS2. It was raised whether the KS1 could have an hour and look at timings as it is an issue if you have children in both Key Stages.</p> <p>Fireworks Becky C explained that the increased capacity last year meant it covered the increased insurance costs.</p> <p>Luke C raised why don't the PSA do the food ourselves.</p> <p>He felt that the vendors were profiting and taking money that we could be putting into our own pocket.</p> <p>The Committee explained that when the PSA have done the food themselves it is a minefield, and the complaints re food not being good enough, not quick enough, dealing with aggressive parents etc. Also making sure you have enough food produced in a quick enough time, at good enough quality and not being left with masses of food left over, or selling out and people complaining.</p>	<p>JW CH</p>
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		<p>volunteer a window in their house to display an Easter decorated letter, and people can buy a map to the Easter hunt, the letters spell Easter word out, and if a child finds visits all of the houses and identify the word they get a pencil and a rubber. Pay £1 for the map</p> <p>This was very well received and was felt by all that this would be a good fundraiser.</p> <p>Second suggestion was an Easter themed morning at the school during the holidays, having various Easter craft tables, could do £5 entry or £1 each craft and have cake and tea/coffee stall. Erin suggested charge £1 less to parents willing to commit an hour to helping at the event.</p> <p>It was felt that this would be problematic to put on this year, and the costs may be too much for the possible income.</p> <p>Cinema night at the school.</p> <p>Cake sale this Friday</p> <p>Wonderlicious chocolate</p> <p>Social event for parents – issue is they don't attend. It is the same people that turn up and do things.</p> <p>GP requested that Pre School be added to the What's App year group messages</p>	<p>JW</p> <p>CH</p> <p>GP</p> <p>CH</p>
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		<p>as they do mis out on some things. It was agreed that this should happen.</p> <p>DW brought up the communities for WhatsApp and it was felt this would be a good idea and CH & DW will look into it.</p> <p>Audrey A would prefer a paper newsletter but this is down to cost for the school.</p>	CH																								
8)	Vote	<p>All committee members stepped down, with all members except Nicole standing for re-election. JW thanked NA for her work over the last year. The committee was then voted for.</p> <p>Jo Walsh has been re-elected as Chair</p> <p>Gemma Pullen has been re-elected as Treasurer</p> <p>Clare Hulme has been re-elected as Secretary</p> <p>Kath Adams has been re-elected as School Link</p> <p>David Wyllie has been re-elected as an ordinary committee member</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Stand</th> <th>2nd</th> <th>Agree</th> </tr> </thead> <tbody> <tr> <td>Chair</td> <td>JW</td> <td>CH</td> <td>13</td> </tr> <tr> <td>Treasurer</td> <td>GP</td> <td>JW</td> <td>13</td> </tr> <tr> <td>Secretary</td> <td>CH</td> <td>KA</td> <td>13</td> </tr> <tr> <td>School Link</td> <td>KA</td> <td>JW</td> <td>13</td> </tr> <tr> <td>Committee</td> <td>DW</td> <td>KA</td> <td>13</td> </tr> </tbody> </table>		Stand	2nd	Agree	Chair	JW	CH	13	Treasurer	GP	JW	13	Secretary	CH	KA	13	School Link	KA	JW	13	Committee	DW	KA	13	
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9)	Any other business	No other business Email has changed and please use the email Catch us in the playground if need to.	All
10)	Close of meeting	Thanked everyone for attending. Meeting closed at 7.48pm, next meeting TBC	JW